

HOWARD UNIVERSITY
Position Description

POSITION TITLE:	Research Associate	SALARY GRADE:	HU-09
DATE CREATED:	June 25, 2014	EEO CODE:	02
JOB CODE:	7006	FLSA STATUS:	Exempt
BARGAINING UNIT:	N/A		

DEPARTMENT:	POSITION NO:
REPORTS TO:	GRANT: <input type="checkbox"/> No <input type="checkbox"/> Yes

BASIC FUNCTION:

The purpose of this position is to conduct highly specialized research under at a level with latitude for creativity in both theoretical and experimental applications.

**SUPERVISORY
ACCOUNTABILITY:**

Involves no responsibility or authority for the direction of others.

NATURE AND SCOPE:

To establish internal and external contact with institute's staff, researchers and junior researchers, and outside vendors for the purpose of gathering and exchanging information.

**PRINCIPAL
ACCOUNTABILITIES:**

Assist in conducting literature reviews needed to successfully complete a major project.

Assist in formulating and developing guidelines for applying to educational practice the finding from the literature reviews.

Serve as an advisor and work closely with the staff of the project in the conduct of classroom field research.

Conduct workshops that will benefit staff working with certain targeted populations and make public presentations regarding the research projects.

Perform administrative work in support of research objectives, develop and monitors project budget and authorize expenditures of project funds.

Design, fabricate, repair and/or operate research equipment for the development of research data as required.

Plan and coordinate computerized statistical analyses for advanced and comprehensive research projects, which include consulting with other researchers to derive an understanding of the hypothesis and experimental approach and deciding upon appropriate statistical analyses for various designs.

CORE COMPETENCIES:

Ability to develop and write manuscripts and make presentations.

Competence in both oral and written English.

Ability to establish and maintain effective and harmonious work relations with faculty, staff, students,

