

Inspect and cleans each University roof as needed, ensuring that roofs are free or debris, drains gutters are clear of obstruction and free flowing.

Removes minor debris and storage from roof gutters are clear of obstructions and free flowing. Removes minor debris and storage from roof.

Coordinates drain cleanout with Plumbing Shop as required.

Cleans and maintain University tools and equipment.

Uses best trade practices and safety procedures in performing all work and inspections.

Performs other job-related duties as assigned.

CORE COMPETENCIES:

Knowledge of the principles, practices and methods used in carpentry and familiarity with the roofing trade.

Knowledge of safety procedures in using, mixing and disposing chemical, solvents, solutions and other materials used in the performance of carpentry and roof work.

Skill in performing mathematical computations.

Competence in both oral and written English.

Ability to use carpentry and roofing tolls/equipment safely and appropriately.

Ability to safely erect and work from ladders platforms, lifts and scaffolds using appropriate persona protective equipment and gear.

Ability to plan, schedule, and complete multiples tasks in a timely manner.

Ability to read interpret floor and roof plans.

Ability to establish and maintain effective harmonious working relationships with staff, students, faculty, University officials and the general public.

MINIMUM

REQUIREMENTS:

High School diploma or GED and 1-3 years of responsible related work experience. Vocational or other technical school, training or apprenticeship beyond HS may be substituted for work experience.

Note: This position description should not be construed to imply that these requirements are the exclusive standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as may be required. The university has the right to revise this position description at any time. This position description is not be construed as a contract for employment.

SIGNATURES REQUIRED:

SIGNED BY: _____
Department Manager/Supervisor

DATE: _____

CERTIFIED BY: _____
Department of Compensation & Performance Management

DATE: _____

